

**REQUEST FOR PROPOSALS**  
**DESCHUTES COUNTY DEPARTMENT OF SOLID WASTE**  
**HOUSEHOLD AND CONDITIONALLY EXEMPT SMALL QUANTITY GENERATOR**  
**HAZARDOUS WASTE MANAGEMENT PROGRAM**

The Deschutes County Department of Solid Waste is soliciting proposals from experienced and qualified firms for the ongoing operation of a hazardous waste collection and management program in Deschutes County, Oregon. In general, the services to be provided include:

- Providing all staff, labor, materials, tools and equipment for the operation of a fixed facility household hazardous waste (HHW) collection program at the Knott Landfill Recycling and Transfer Facility in Bend, Oregon. Services to provide include, but are not limited to packaging, transportation and management of HHW received at the facility in accordance with local, State and Federal requirements.
- Providing all staff, labor, materials, tools and equipment for the operation of three 1-day temporary HHW collection events including, but not limited to packaging, transportation and management of HHW received at the temporary collection events in accordance with local, State and Federal requirements.
- Providing all staff, labor, materials, tools and equipment for the operation of a Conditionally Exempt Small Quantity Generator (CEG) hazardous waste collection program including, but not limited to packaging, transportation and management of CEG hazardous wastes received at the facility in accordance with local, State and Federal requirements. This task also includes the operation of an approval/appointment system for the scheduling and receiving of hazardous wastes from CEGs. The CEG program shall be operated on a cost recovery basis where the Contractor shall recover any and all costs associated with the operation of the CEG program, and management of wastes received from participating CEGs.

The Request for Proposal may be obtained or examined at the Deschutes County Department of Solid Waste offices at the address listed below or viewed at <http://www.deschutes.org/rfps>

**IMPORTANT: Prospective proposers downloading/accessing website-posted project documents MUST complete and submit the Contact Information Form provided on the Deschutes County Bids and RFPs website to provide contact information and to receive follow-up documents (addenda, clarifications, etc). Failure to submit provide contact information to the Department of Solid Waste will result in proposer disqualification. Only those submitting the Contact Information Form will receive follow-up documents (addenda, clarifications, etc.)**

Proposals must be received by 3:00 p.m. Tuesday, June 28, 2022 and are to be submitted using one of the following formats:

- **Format 1:** Direct submittal of one printed copy and one digital pdf copy addressed to Chad Centola, Director of Solid Waste at Deschutes County Department of Solid Waste, 61050 S.E. 27<sup>th</sup> Street, Bend, Oregon 97702
- **Format 2:** Email submittal of a digital pdf copy addressed to [chadc@deschutes.org](mailto:chadc@deschutes.org). Note: Deschutes County assumes no responsibility for email submittals that are late due to internet outages or other technology problems.

This is not a contract offer and with this solicitation the proposer assumes any liability for the costs incurred in the preparation and transmittal of proposals in response to the solicitation.

Award of this project will be based on criteria as described in the Request for Proposals and includes, but is not limited to, proposed fees, firm experience, qualifications and capabilities in the operation and management of HHW collection programs, staff experience, and references. Questions regarding this solicitation can be directed to:

Chad Centola, Director  
Deschutes County Solid Waste Department  
61050 SE 27<sup>th</sup> Street  
Bend, Oregon 97701  
Phone: (541) 322-7172  
Fax: (541) 317-3959  
Email: [chadc@deschutes.org](mailto:chadc@deschutes.org)

PUBLISHED

THE BEND BULLETIN: Tuesday, June 7, 2022 and Friday June 10, 2022

DAILY JOURNAL OF COMMERCE: Monday, June 6, 2022 and Friday June 10, 2022